



Contact Info:

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone [Day]: (____) _____ [Mobile]: (____) _____

E-mail Address: _____

Background

School Presently Attending/Location: _____

Status: Freshman Sophomore Junior Senior Grad Student Other _____

Semester of Interest: Fall 20__ Spring 20__ Summer 20__ *Approx Dates* _____

Expected Graduation _____ Degree Program _____ G.P.A. _____

Availability: FT (30-40 hrs/week) PT (approx. days & # hrs./week) _____

How did you hear about us? _____

Special Placement Request: (Please check all the activities that interest you, or circle here for all):

Recreation Programming

- Special Events*
- Youth Advisory Board*
- Facility Reservations*
- Senior Programming*
- Summer Camp*
- Preschool*
- Marketing*
- Activity Guide*
- Sponsorship*
- Community Partner Groups*
- Wellness/Health Education*
- Athletics – Adult & Youth Sports*
- Leisure Classes/Contracted Instructors*

Administration

- Accounting
- Board of Directors
- Front Desk Management
- Registration
- Request for Proposals (RFP)
- Contracts
- Community Planning
- Public Bidding Process

Parks & Facilities

- Field Maintenance
- Facility Maintenance
- Irrigation
- Dog Parks
- Community Gardens
- Tennis Courts
- Landscaping
- Project Coordination

Objectives: (What are your long-term career goals in your field?)

Special Training and/or Experience:

Computer Experience:

	None	Novice	Intermediate	Advanced
• Microsoft Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Microsoft Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Microsoft Publisher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Adobe In Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Adobe Photoshop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Interests/Comments

When completed, please return to:

Mail: Fair Oaks Recreation & Park District
Attn: Katy Coss
4150 Temescal Street
Fair Oaks, CA 95628

Fax: (916) 966-9863
Attn: Katy Coss

For more information, contact Katy Coss, Recreation Superintendent at kcoss@fairoakspark.org or (916) 966-1036.