

FAIR OAKS RECREATION AND PARK DISTRICT
4150 Temescal Street • Fair Oaks, CA 95628
(916) 966-1036 • FAX (916) 966-9863

Don Ralls Memorial Scholarship Program Policy Guidelines

In January of 1999, then District Board Member Don Ralls died due to Cancer. Mr. Ralls served as a Board member for six (6) years and was known for supporting children’s programs (especially youth drama). At the January 21, 1999 Board of Directors meeting, the Directors established an annual “Don Ralls Memorial Scholarship Fund” for Fair Oaks youth. This program is available on a case-by-case basis.

The Fair Oaks Recreation and Park District would like to provide the opportunity for all residents to participate in safe, quality recreational programs. In an effort to provide affordable activities, the Fair Oaks Recreation and Park District Scholarship program has been established to assist fixed and/or lower income families with program registration fees. **Eligible participants may receive a onetime 50% discount up to \$75 in matching funds per child per year for one (1) individual class upon completion and approval of the Don Ralls Memorial Scholarship Application Form.**

Eligibility shall be granted on a fiscal year basis (July 1 – June 30). Applicants must reapply each fiscal year. Please note that the funds are limited for each fiscal year and guarantees for each fiscal year cannot be made. Scholarships are determined on a first come first serve basis.

Eligibility Guidelines

1. Applicant must meet one of the following age requirements.
 - Must be under the age of eighteen (18) or
 - Must be over the age of fifty-five (55)

2. Applicant must complete a scholarship application (signed by a parent or guardian if applicable) and have on file with the Fair Oaks Recreation and Park District two weeks (14) business days prior to the start of program.

3. Applicant must be a resident of Fair Oaks and demonstrate proof of residency (**Submit utility bill and CA Driver’s License or Identification Card**).

4. Applicant must provide verification of household income (**Submit pay stubs of those working in the household and first page of a current 1040 Federal Income Tax Return form and supporting W-2’s or other tax form that verifies annual total household income**). If total household income is equal to or less than the amounts on the income scale on page two (2), household members may be eligible for discounts on selected recreational programs offered by the District. Household means a group of related, or non-related individuals living as one economic unit and sharing living expenses, such as rent, clothes, food, medical, and utility bills.

<u>Household Size</u>	<u>Weekly</u>	<u>Monthly</u>	<u>Annually</u>
1	\$316	\$1,366	\$16,391
2	\$425	\$1,841	\$22,089
3	\$535	\$2,316	\$27,787
4	\$644	\$2,791	\$33,485
5	\$754	\$3,266	\$39,183
6	\$864	\$3,741	\$44,881
7	\$973	\$4,215	\$50,579
8	\$1,083	\$4,690	\$56,277

For each additional household member add:	\$110	\$475	\$5,698
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5. District requests that applicants under eighteen (18) years of age **submit a letter from the San Juan Unified School District Reduced Lunch Program stating proof of assistance.**
6. The Fair Oaks Recreation and Park District will do everything possible to ensure confidentiality amongst scholarship applicants. All information provided will only be available to District staff and/or the Board of Directors for use only in determining eligibility.
7. Scholarship applications will be reviewed and processed within ten (10) business days from when the application was received. The District Administrator and/or the Recreation Superintendent shall authorize approval or denial of fee assistance. All applicants, approved or denied, will be notified, by mail, within ten (10) working days after application has been processed with information detailing the basis for approval or denial.
8. Approved scholarship participants will not be separately identified nor shall they be treated any differently from any other general participant, who paid full price to participate in a District program. No participant shall be discriminated against because of race, sex, color, national origin, age, sexual orientation, or disability.

Program Eligibility

The following programs are **NOT** available for funding assistance through the Don Ralls Memorial Scholarship Program:

1. **Teens** – Dances and special events.
2. **Special Events** – Entrance fees or any and all other fees associated with the event.
3. **Preschool**
4. **Any Facility Rentals**
5. **Any Drop In Fees**
6. **Programs offered by outside agencies**

All other programs for applicants who meet the age requirements stated on page one (1), are available for funding through the Don Ralls Memorial Scholarship Program.

Application Processing and Information

Completed applications may be submitted for review and processing to:

Fair Oaks Recreation & Park District
 Attn: Recreation Superintendent
 4150 Temescal Street
 Fair Oaks, CA 95628

The application and all required accompanying documents must be fully completed, or the application will be denied. If you have any questions or need additional assistance in completing the application, please contact the District at (916) 966-1036.