

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED FOURTH BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 15, 2015

The one thousand three hundred fourth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in Village Hall, 7997 California Avenue, Fair Oaks, CA on Wednesday, July 15, 2015.

For the Record: Chair Rose called the regular meeting to order at 6:00 pm.

Board Members Present: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs, Director Simcoe.

Board Members Absent: None

Staff Present: District Administrator Maureen Zamarripa, Recreation Superintendent Katy Coss, Parks and Facilities Superintendent Dan Williams, Park Aide Sean Ventura, Administrative Services Coordinator Jennifer Larkin

Members of the Public: 37

The District made a presentation to the Volunteer of the Quarter, The Church of Jesus Christ of Latter Day Saints.

Samantha Tripp, Vice-Chair of the Fair Oaks Youth Advisory Board (FOYAB), gave the FOYAB update.

**DISCUSSION & ACTION #1:** A motion to approve the agenda was made by Director Carhart and seconded by Director Jacobs.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs, Director Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

**DISCUSSION & ACTION #2:** A motion to approve the Consent Calendar was made by Director Simcoe and seconded by Director Carhart.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs, Director Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

**DISCUSSION & ACTION #3:** A motion to open the Public Hearing relating to the Fair Oaks Recreation and Park District's Special Assessment Districts was made by Director Jacobs and seconded by Vice-Chair O'Farrell.

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AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

There was no public testimony made during the public hearing.

**DISCUSSION & ACTION #4:** A motion to close the Public Hearing relating to the Fair Oaks Recreation and Park District's Special Assessment Districts was made by Vice-Chair O'Farrell and seconded by Director Simcoe.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #5:** A motion to Adopt Resolution No. 071515-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2015-16 for the Parks Maintenance and Recreation Improvement District; Adopt Resolution No. 071515-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2015-16 for the Phoenix Field Landscape and Lighting Assessment District; and Adopt Resolution No. 071515-03 Gum Ranch Rescinding Direction to the Assessment Engineer to Prepare an Engineer's Report for the Levy and Collection of the Assessment for FY 2015-16 for the Gum Ranch Landscaping and Lighting Assessment District was made by Director Carhart and seconded by Director Simcoe.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #6:** A motion to support the staff recommendation to approve the implementation of a four-month pilot project using the Fulton-El Camino Recreation & Park District (FEC) Park Police to patrol District Parks after-hours with the caveats that the District specifically identify the problem spots, that the District uses County services to the fullest, that the Park Police adopt a flexible schedule, and that the District do appropriate outreach, was made by Director Carhart and seconded by Vice-Chair O'Farrell.

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AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs  
NOES: Director Simcoe  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #7:** A motion to delegate the execution of an agreement with the Fulton-El Camino Recreation & Park District, pending a meeting with the District Administrator and the Community Resources Committee to work out the details of the scope of services, was made by Director Carhart and seconded by Director Jacobs.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
NOES: Director Simcoe  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #8:** A motion to approve the towing services RFP was made by Director Carhart and seconded by Chair Rose.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
NOES: Director Simcoe  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #9:** A motion to approve the District involvement in the Bannister Park Security Proposal with a monthly contribution of \$150 was made by Director Carhart and seconded by Director Simcoe.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #10:** A motion to approve the selection of Haase Landscapes, INC. for Landscape Maintenance Services from August 1<sup>st</sup>, 2015 – July 31<sup>st</sup>, 2016 with the ability to renew for two additional years if services continue at a satisfactory level and delegate execution of the agreement for services to the District Administrator was made by Vice-Chair O'Farrell and seconded by Director Jacobs.

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AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #11:** A motion to approve the selection of Buckmaster Office Solutions to provide copy services for the District and the lease of a copy machine for a period of 36 months. And to delegate authority to the District Administrator to execute an Agreement for Services was made by Director Simcoe and seconded by Director Jacobs.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

Item Number 9. 4, Discussion and Possible Action Regarding Naming the Park in the Talmont Homes Development was continued by Chair Rose until the next regular meeting of August 19, 2015.

**DISCUSSION & ACTION #12:** A motion to adjourn to the special meeting of meeting of August 13, 2015 at 5:15 PM was made by Director Simcoe and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Carhart, Director Jacobs,  
Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

For the record, the meeting was adjourned at 8 PM.

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Brandon Rose  
Chair, Board of Directors

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Maureen Zamarripa  
District Administrator