

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDREDTH BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for March 18, 2015

The one thousand three hundredth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, March 18, 2015.

For the Record: Chair Rose called the regular meeting to order at 6:02 pm.

Board Members Present: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe.

Board Members Absent: Director Carhart

Staff Present: Recreation Superintendent Katy Coss, Parks and Facilities Superintendent Dan Williams, Administrative Services Coordinator Jennifer Larkin, Recreation Coordinator Sabrina Bernardo

Members of the Public: 4

The District made a presentation to the Volunteer of the Quarter, the Fair Oaks Youth Advisory Board (FOYAB).

Garrett McDermott spoke during public communications regarding bike parks in Fair Oaks.

**DISCUSSION & ACTION #1:** A motion to approve the Agenda was made by Director Simcoe and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #2:** A motion to approve the Consent Calendar with a correction to item 7.1B was made by Director Jacobs and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

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Ryan Cohen gave the Fair Oaks Youth Advisory Board Report.

**DISCUSSION & ACTION #3:** A motion to adopt Resolution No. 031815-01 Directing the Preparation of the Engineer's Report for Fiscal Year 2015-16 for the Fair Oaks Parks Maintenance and Recreation Improvement Landscape and Lighting District was made by Director Simcoe and seconded by Director Jacobs.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #4:** A motion to adopt Resolution No. 031815-02 Directing the Preparation of the Engineer's Report for Fiscal Year 2015-16 for the Phoenix Field Landscape and Lighting District was made by Director Simcoe and seconded by Chair Rose.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #5:** A motion to adopt Resolution No. 031815-03 Directing the Preparation of the Engineer's Report for Fiscal Year 2015-16 for the Gum Ranch Landscape and Lighting District was made by Director Simcoe and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #6:** A motion to adopt Resolution No. 031815-03 Directing the Preparation of the Engineer's Report for Fiscal Year 2015-16 for the Gum Ranch Landscape and Lighting District was made by Director Simcoe and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

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**DISCUSSION & ACTION #7:** A motion to approve the staff recommendation to adopt Resolution No. 031815-04 providing for the transfer of funds from the Contingency Account to the general fund for costs related to the renovation of the Fair Oaks Community Clubhouse Village Hall was made by Vice-Chair O'Farrell and seconded by Director Simcoe.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #8:** A motion to adopt the staff recommendation and to amend the fiscal year budget to reflect the transfer from the Contingency Fund to the general fund to fund costs related to the Fair Oaks Community Clubhouse ADA Ramp Project design was made by Vice-Chair O'Farrell and seconded by Director Jacobs.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #9:** A motion to move the staff recommendation to delegate contractor selection to the Capital Improvements and Construction Program Committee subject to the discussion about all parties getting together and arriving at some common thinking and delegating contract execution to the District Administrator was made by Vice-Chair O'Farrell and seconded by Director Jacobs.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #10:** A motion to move the staff recommendation to approve the renewal of the security services agreement with Hylton Private Security and delegate the execution of the contract to the District Administrator was made by Director Simcoe and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart

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RECUSE: None

**DISCUSSION & ACTION #11:** A motion to approve the staff recommendation to adopt the park naming standards as a District policy, and using that policy as a guideline, to delegate the Gum Ranch park name selection to the Community Resources Committee with final approval by the Board of Directors was made by Chair Rose and seconded by Vice-Chair O'Farrell.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

**DISCUSSION & ACTION #7:** A motion to adjourn to the next regular meeting of April 15, 2015 at 6:00 PM was made by Vice-Chair O'Farrell and seconded by Director Simcoe.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe  
NOES: None  
ABSTAIN: None  
ABSENT: Director Carhart  
RECUSE: None

For the record, the meeting was adjourned at 7:02 PM.

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Brandon Rose  
Chair, Board of Directors

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Maureen Zamarripa  
District Administrator