

# FAIR OAKS RECREATION AND PARK DISTRICT

## *ONE THOUSAND TWO HUNDRED AND NINETIETH BOARD OF DIRECTORS' REGULAR MEETING*

### **Minutes for June 18, 2014**

The one thousand two hundred and ninetieth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, June 18, 2014.

For the Record: Chair Carhart called the regular meeting to order at 6:02 pm.

Board Members Present: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe, Director O'Farrell

Board Members Absent: None

Staff Present: District Administrator Maureen Zamarripa, Recreation Superintendent Katy Coss, Parks and Facilities Superintendent Dan Williams, Administrative Services Coordinator Jennifer Larkin, Recreation Coordinator Nick Davison, Recreation Intern Gagan Singh

Members of the Public: 10

Susan Schmidt of the Fair Oaks Racquet Club spoke regarding the resurfacing of the Miller Park tennis courts.

**DISCUSSION & ACTION #1:** A motion to approve the Agenda was made by Director Jacobs and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe, Director O'Farrell

NOES: None

ABSTAIN: None

ABSENT:

RECUSE: None

The District made a presentation to the May 2014 Volunteer of the Month, FORDOG

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**DISCUSSION & ACTION #2:** Agenda Item 8.6 - A motion to approve an easement for the Fair Oaks Presbyterian Church within Fair Oaks Park an area approximately 40' by 20' as indicated in the staff report attachment A was made by Director Simcoe and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #3:** A motion to approve the Consent Calendar after the removal of item 7.8. Approval of the Minutes of May 21, 2014 was made by Director Simcoe and seconded by Director Rose.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #4:** Agenda Item 8.1 – Monthly Fair Oaks Youth Advisory Board Report. The Board received and filed the report.

**DISCUSSION & ACTION #5:** Agenda Item 8.2 – Discussion and Possible Action Regarding the Proposed Activity Guide Design Services Request for Proposal. A motion to approve the proposed Activity Guide Request for Proposal and allow staff to issue the RFP to potential design professionals was made by Director O'Farrell and seconded by Director Jacobs.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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**DISCUSSION & ACTION #6:** Agenda Item 8.3 – Discussion and Possible Action on the Intent to Levy Assessments for FY 14/15 and Provide Notice of Hearing on July 16, 2014 for the Fair Oaks Park Maintenance and Recreation Improvement District (FOLL) and the Phoenix Field Landscape and Lighting Assessment District (PFL). A motion to adopt Resolution No 06181401 Declaring the Intention to Continue to Levy Assessments for Fiscal Year 2014-2015, Preliminarily Approving the Engineer's Report, and Providing for Notice of Hearing for the Parks Maintenance and Recreation Improvement District and to adopt Resolution No 06181402 Declaring the Intention to Continue to Levy Assessments for Fiscal Year 2014-2015, Preliminarily Approving the Engineer's Report, and Providing for Notice of Hearing for the Phoenix Field Landscape and Lighting Assessment District was made by Director Simcoe and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #7:** Agenda Item 8.5 – Discussion and Possible Action Regarding a Resolution Proclaiming July as "Parks and Recreation Month." A motion to adopt Resolution No. 06181406 recognizing July as "Parks and Recreation Month" was made by Director Jacobs and seconded by Director Rose.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #8:** Agenda Item 8.4 – Discussion and Possible Action on the Fiscal Year 2014-/2015 Preliminary Budget. A motion to approve the preliminary draft budget and adopt Resolution No. 06181403 Approving the Preliminary District Budget for Fiscal Year 2014-2015, Resolution No. 06181404 Approving the Preliminary Budget for the Fair Oaks Parks Maintenance and Recreation Improvement District (FOLL) for Fiscal Year 2014-2015 and adopt Resolution No. 06181405 Approving the Preliminary Budget for the Phoenix Landscape and Lighting Assessment District (FOLL) for Fiscal Year 2014-2015 was made by Director O'Farrell and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell

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NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #9:** It was moved by Director Simcoe and seconded by Director Jacobs to adjourn to the Park District Board regular meeting on July 16, 2014 @ 6:00pm. For the record the meeting was adjourned at 7:10 pm.

AYES: Chair Carhart, Vice-Chair Rose, Director Jacobs, Director Simcoe,  
Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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Ralph Carhart  
Chair, Board of Directors

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Maureen Zamarripa  
District Administrator