

FAIR OAKS RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

ONE THOUSAND TWO HUNDRED AND SEVENTY-SIXTH BOARD OF DIRECTORS' REGULAR MEETING

Agenda for June 19, 2013

**THE OLD FAIR OAKS LIBRARY BUILDING
4200 TEMESCAL STREET
FAIR OAKS, CA 95628
JUNE 19, 2013
6:00 P.M.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

- 4.1 Presentation to the Volunteer of the Month, May 2013 - Sacramento Metro Fire CERT
- 4.2 Introduction of Office Assistant, Sara Tubbs
- 4.3 Introduction of Recreation Intern, Ashley Mack

5. AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)

(Any person may address the Board upon any subject within the jurisdiction of the Fair Oaks Recreation and Park District. Each speaker is limited to a maximum of THREE (3) minutes. Any matter requiring Board action will be referred to staff or committee for a report and action at a subsequent meeting).

6. APPROVAL OF AGENDA

7. CONSENT CALENDAR

(All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Board considers the motion to approve).

- 7.1 Accept and File: Enumeration of Claims (Vendor Activity Report) – May 2013.
- 7.2 Accept and File: Payroll Report – May 2013.
- 7.3 Accept and File: Leave Liability Report – May 2013.
- 7.4 Accept and File: Contingency Fund Report – May 2013.
- 7.5 Accept and File: Fund Balance Report – May 2013.
- 7.6 Accept and File: ActiveNet Refund Report – May 2013.
- 7.7 Accept and File: Financial Report – May 2013.
- 7.8 Approval of the Minutes from the Regular Board Meeting – May 15, 2013.

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8. AGENDA ITEMS

- 8.1 Monthly Fair Oaks Youth Advisory Board Report
- 8.2 Discussion and Possible Action on Urban and Community Forestry Inventory Grant Program-Agreement for Arborist Services
- 8.3 Discussion and Possible Action on Recommended Selection of Financial Auditing Consultant Services
- 8.4 Discussion and Possible Action on Report Back on Other Post Employment Benefits (OPEB) Analysis
- 8.5 Discussion and Possible Action on the Intent to Levy Assessments for Fiscal Year 2013/2014, and Provide Notice of Hearing on July 17, 2013 for the Fair Oaks Park Maintenance and Recreation Improvement District (FOLL), and the Phoenix Field Landscape and Lighting Assessment District (PFL):
 - Adopt Resolution No. 061913-__ with the intent to levy assessments for FY 2013-14 Fair Oaks Parks Maintenance & Recreation Improvement District (FOLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2013 at 6:00 p.m.
 - Adopt Resolution No. 061913-__ with the intent to levy assessments for FY 2013-14 Phoenix Field Landscape and Lighting Assessment District (PFL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2013 at 6:00 p.m.
- 8.6 Discussion and Possible Action on the Fiscal Year 2013/2014 Preliminary Budget
 - Adopt Resolution No. 061913-__ approving the Preliminary District Budget for FY 2013-2014.
 - Adopt Resolution No. 061913-__ approving the Preliminary Budget for the Fair Oaks Parks Maintenance and Recreation Improvement District (FOLL) for FY 2013-2014.
 - Adopt Resolution No. 061913-__ approving the Preliminary Budget for the Phoenix Landscape and Lighting Assessment District (PFL) for FY 2013-2014.
- 8.7 Discussion and Possible Action Regarding a Resolution Proclaiming July as "Parks and Recreation Month"
 - Adopt Resolution No. 061913-__, Recognizing July as "Parks & Recreation Month".

CLOSED SESSION

(The Board of Directors may, by law, meet in executive (Closed) session to discuss items of public business including, but not limited to: personnel matters, labor negotiations, employee discipline matters, real estate negotiations, and pending or threatened litigation).

- Adjourn Public Meeting
- Convene Closed Session
- Pursuant to Government Code §54957 relating to Personnel Matters.
 - Closed session conference with District designated labor negotiators John O'Farrell and Rand Jacobs regarding unrepresented employee, District Administrator Maureen Zamarripa.
- Adjourn Closed Session Conference
- Reconvene To Public Meeting

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- 8.8 Consideration and Possible Action Regarding a Wage Adjustment for FY 2013-2014 Pursuant to the Memorandum of Understanding between the Fair Oaks Recreation and Park District and the Fair Oaks Recreation and Park District Employees Association and Fair Oaks Recreation and Park District Unrepresented Employees.

9. BOARD/STAFF REPORTS

- 9.1 Items from the Board of Directors.

10. ADJOURNMENT

Adjourn to the Regular Meeting of July 17, 2013 @ 6:00 p.m.

I, Maureen Zamarripa, District Administrator of the Fair Oaks Recreation and Park District, do hereby certify that this agenda has been posted at 4150 Temescal Street, Fair Oaks, California at least 72 hours prior to the meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.

Maureen Zamarripa
District Administrator

Date

Rand K. Jacobs
Chair, Board of Directors

Date

If you need a disability related accommodation to participate in these meetings, please contact the Park District Office at (916) 966-1036 (voice) or (916) 966-9863 (fax).