

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND SIXTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for August 15, 2012

The one thousand two hundred and sixty-fifth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, August 15, 2012.

For the Record: Chair Simcoe called the regular meeting to order at 6:02 p.m.

Board Members Present: Chair Simcoe, Vice-Chair Jacobs, Director Rose, Director Carhart, Director O'Farrell (arrived at 6:10pm)

Board Members Absent: N/A

Staff Present: District Administrator Maureen Zamarripa, Administrative Services Coordinator Kris Borders, Recreation Superintendent Katy Albers, Recreation Coordinator Sabrina Bernardo

Members of the Public: 0

The Board received a presentation regarding It's My Park Day 2012.

DISCUSSION & ACTION #1: A motion to approve the agenda was made by Director Carhart and seconded by Director O'Farrell.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #2: A motion to approve the consent calendar was made by Director Carhart and seconded by Vice-Chair Jacobs.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

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DISCUSSION & ACTION #3: Agenda Item 8.2 – Discussion and Possible Action Regarding the Hazel Avenue Road Improvement Project Update. The Board received and filed the report.

DISCUSSION & ACTION #4: Agenda Item 8.3 - Discussion and Possible Action Regarding the District Administration Office Phone System Replacement and Service Provider. Upon a motion from Director O'Farrell and a second from Vice-Chair Jacobs, the Board approved the selection of Integra Telecom as the provider of phone line and internet service for District facilities and parks.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #5: Agenda Item 8.3 (cont.) - Discussion and Possible Action Regarding the District Administration Office Phone System Replacement and Service Provider. Upon a motion from Director Carhart and a second from Director O'Farrell, the Board approved the selection of California Computer Services (CCS) as the provider of phone hardware and installation for the District Administration Office.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #6: Agenda Item 8.4 - Discussion and Possible Action Regarding the Conflict of Interest Code Biennial Notice and Update. Upon a motion from Vice-Chair Jacobs and a second from Director Rose, the Board approved changes to the District's Conflict of Interest (CIC) Code. Changes are noted in the associated Staff Report.

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AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #7: Agenda Item 8.5 – Discussion and Possible Action regarding Approval of the Fair Oaks Recreation and Park District's FY 2012-2013 General Fund Final Budget. Upon a motion from Director O'Farrell and a second from Director Rose, the Board made the following actions:

- Approved the District's FY 1213 Final Budget with expenditures and revenues totaling \$2,033,719 and adopt Resolution No. 081512-01 Adopting the FY 2012-2013 Final District Budget for the General Fund.
- Adopted Resolution No. 081512-02, Setting the FY 2012-2013 Appropriations Limit for the Fair Oaks Recreation and Park District.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8: Agenda Item 8.6 – Discussion and Possible Action regarding Approval of the Fair Oaks Recreation and Park District's FY 2012-2013 Assessment District Final Budgets. Upon a motion from Director Carhart and a second from Director O'Farrell, the Board adopted Resolution No. 081512-03 Adopting the 2012-2013 Final Budget for the Parks Maintenance and Recreation Improvement District (FOLL).

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

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DISCUSSION & ACTION #9: Agenda Item 8.6 (cont.) – Discussion and Possible Action regarding Approval of the Fair Oaks Recreation and Park District's FY 2012-2013 Assessment District Final Budgets. Upon a motion from Director Carhart and a second from Director O'Farrell, the Board adopted Resolution No. 081512-04 Adopting the 2012-2013 Final Budget for the Phoenix Field Landscape and Lighting Assessment District (PFL).

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #10: A motion to adjourn to the Park District Board Regular Meeting on September 19, 2012 @ 6:00 pm was made by Director O'Farrell and seconded by Director Jacobs. For the record the meeting was adjourned at 7:32 p.m.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director O'Farrell, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

Geoffrey A. Simcoe
Chair, Board of Directors

Maureen Zamarripa
District Administrator