

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND SIXTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for November 20, 2012

The one thousand two hundred and sixty-ninth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Tuesday, November 20, 2012.

For the Record: Chair Simcoe called the regular meeting to order at 6:02 pm.

Board Members Present: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose

Board Members Absent: Director O'Farrell

Staff Present: District Administrator Maureen Zamarripa, Administrative Services Coordinator Kris Borders, Accounting Coordinator Margaret Voorhees, Recreation Superintendent Katy Albers, Recreation Coordinator Nick Davison

Members of the Public Present: 2

Financial Audit Consultant Present: Craig Fechter, CPA – Fechter & Company

District staff and the Board of Directors made presentations to the Fair Oaks Soccer Club and Fair Oaks Lacrosse, acknowledging the District's appreciation for their contributions to the District. These groups raised and donated a joint sum of \$5,400 to help fund field improvements.

DISCUSSION & ACTION #1: A motion to approve the agenda was made by Vice-Chair Jacobs and seconded by Director Carhart.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #2: Agenda Item 8.1 - Monthly Fair Oaks Youth Advisory Board Report. The Board received and filed the report.

DISCUSSION & ACTION #3: Agenda Item 8.2 - Report Back regarding the Phoenix Enclave Drainage Swale Property Transfer. Upon a motion from Director Carhart and a second from Vice-Chair Jacobs, the Board took the following actions:

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- Approved Resolution No. 112012-01, declaring the property as surplus.
- Approved the transfer of property on the south end of the Phoenix Field Enclave drainage swale behind lots 15 (Mr. and Mrs. Price's property) and 16 (Mr. and Mrs. Burke's property).
- Delegated authority to the District Administrator to execute the Agreement of Purchase and Sale.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #4: Agenda Item - 8.5 Discussion and Possible Action regarding the FY 2011/2012 FORPD Financial Audit. Upon a motion from Vice-Chair Jacobs and a second from Director Rose, the Board approved the Annual Audit for FY 2011/2012.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #5: Agenda Item 8.3 - Report Back regarding the Fair Oaks Community Clubhouse Renovation. The Board received and filed the report.

DISCUSSION & ACTION #6: Agenda Item 8.4 - Discussion and Possible Action regarding the Issuance of a Request for Proposal (RFP) for Human Resources (HR) Consultant Services. Upon a motion from Director Carhart and a second from Director Rose, the Board approved the issuance of a Request for Proposal (RFP) for Human Resources (HR) Consultant Services.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #7 A motion to convene the Fair Oaks Recreation Foundation meeting without adjourning the Park District Board of Directors meeting at 6:55pm was made by Vice-Chair Jacobs and seconded by Director Carhart. (Please refer to the one-hundredth Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

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AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #8: A motion to adjourn the Fair Oaks Recreation Foundation meeting and reconvene the Fair Oaks Recreation and Park District Board of Directors meeting at 7:00pm was made by Director Rose and seconded by Vice-Chair Jacobs. (Please refer to the one-hundredth Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #9: A motion to approve the consent calendar was made by Vice-Chair Jacobs and seconded by Director Carhart.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #10: A motion to adjourn to the Park District Board regular meeting on December 19, 2012 @ 6:00 pm was made by Director Carhart and seconded by Director Rose. For the record the meeting was adjourned at 7:28 pm.

AYES: Chair Simcoe, Vice-Chair Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

Geoffrey A. Simcoe
Chair, Board of Directors

Maureen Zamarripa
District Administrator