

# FAIR OAKS RECREATION AND PARK DISTRICT

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## ONE THOUSAND TWO HUNDRED AND FIFTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for September 21, 2011

The one thousand two hundred and fifty-first meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, September 21, 2011.

For the Record: Chair O'Farrell called the regular meeting to order at 6:01 p.m.

Board Members Present: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose

Board Members Absent: Vice-Chair Simcoe

Staff Present: District Administrator Maureen Zamarripa, Administrative Services Coordinator Kris Borders, Interim Parks and Facilities Supervisor Robert Matthews, Recreation Supervisor Katy Albers

Park Master Plan  
Consultants Present: Erik Smith and Melissa Ruth, Callander Associates

Members of the Public  
Present: 3

**DISCUSSION & ACTION #1:** A motion to approve the agenda was made by Director Jacobs and seconded by Director Carhart.

AYES: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: Vice-Chair Simcoe  
RECUSE: None

**DISCUSSION & ACTION #2:** Agenda Item 8.3 – Discussion and Possible Action regarding an Eagle Scout Project Proposal – Old Library Planter. Upon a motion from Director Jacobs and a second by Director Carhart, the Board approved the Eagle Scout project for the landscaping and renovation of the Old Library planter, in memory of Senator Dave Cox.

AYES: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: Vice-Chair Simcoe  
RECUSE: None

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**DISCUSSION & ACTION #3:** Agenda Items 8.5 - Workshop and Report Back on Village/Plaza/Community Clubhouse Master Plan.

- The Board held a workshop session with Callander Associates regarding the Park Master Plan for the Village/Plaza/Community Clubhouse area.

**DISCUSSION & ACTION #4:** Agenda Item 8.2 - Report Back on Implementation Measures Associated with the Memorandum of Understanding with the Fair Oaks Recreation and Park District Employees' Association. Upon a motion from Director Rose and a second from Chair O'Farrell, the Board approved the Resolution (Res. 092111-01) revising the District's contract with CalPERS related to the District's contribution for health care for current employees and District retirees, with amended language as noted in the final version of the resolution.

AYES: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: Vice-Chair Simcoe  
RECUSE: None

**DISCUSSION & ACTION #5:** Agenda Item 8.4 - Discussion and Possible Action regarding the District Administration Office Remodel Project – Request for Change Order Authority and Request for Reserve Release. Upon a motion from Director Jacobs and a second by Director Carhart, the Board took the following actions:

- Approved the request of the Capital Improvement and Construction Program Committee, delegating authority to the Committee to execute change orders for the District Administration Office Remodel Project up to 15% of the Project Cost or \$10,650.
- Adopted Resolution No. 092111-02 authorizing the transfer of funds, as necessary, not to exceed 15% of the project cost or \$10,650 from Reserve Fund Balance (7100000) to the Building (40420100) within the General Fund (341A), Fund Center 9349341 to fund the cost of construction related change orders for the District Administration Office Remodel. Use of Reserve funds requires a 4/5 vote of approval.

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AYES: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: Vice-Chair Simcoe  
RECUSE: None

**DISCUSSION & ACTION #6:** A motion to approve the consent calendar was made by Director Jacobs and seconded by Director Carhart.

AYES: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: Vice-Chair Simcoe  
RECUSE: None

**DISCUSSION & ACTION #7:** A motion to adjourn to the Park District Regular Board Meeting on October 19, 2011 @ 6:00 pm was made by Chair O'Farrell and seconded by Director Carhart. For the record the meeting was adjourned at 7:42 p.m.

AYES: Chair O'Farrell, Director Jacobs, Director Carhart, Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: Vice-Chair Simcoe  
RECUSE: None

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John O'Farrell  
Chair, Board of Directors

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Maureen Zamarripa  
District Administrator