

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-EIGHTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for August 17, 2011

The one thousand two hundred and forty-eighth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, August 17, 2011.

For the Record: Chair O'Farrell called the regular meeting to order at 6:00 p.m.

Board Members Present: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

Board Members Absent: N/A

Staff Present: District Administrator Maureen Zamarripa, Administrative Services Coordinator Kris Borders, Interim Parks and Facilities Supervisor Robert Matthews, Recreation Supervisor Katy Albers

Members of the Public: 3

DISCUSSION & ACTION #1: A motion to approve the agenda was made by Vice-Chair Simcoe and seconded by Director Rose.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #2: Agenda Item 8.1 – Report Back on the Use of Computer Tablets for Monthly Board Materials. Upon a motion from Director Simcoe and a second by Director Jacobs, the Board approved the purchase and use of electronic tablets for dissemination and review of Board of Director monthly agenda materials and the implementation of an electronic log-in and download process for Board agenda materials from the District's website.

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-EIGHTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for August 17, 2011

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #3: Agenda Item 8.3 - Discussion and Possible Action regarding an Eagle Scout Project Proposal – Phoenix Park Front Parking Lot Planters. A motion to approve the Eagle Scout project for the landscaping and renovation of the Phoenix Park front parking lot planters was made by Director Jacobs and seconded by Director Carhart.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4: Agenda Item 8.2 - Discussion and Possible Action on a Recommendation from the Capital Improvements and Construction Program Committee for Construction of the District's Administration Offices Remodel. Upon a motion by Chair O'Farrell and a second by Director Jacobs, the Board took the following actions:

- Approve the recommendation of the Capital Improvement and Construction Program Subcommittee to select FiveStar Restoration for the construction phase of the District Administration Office remodel.
- Adopt Resolution No. 081711-01 authorizing the transfer of funds in the amount of \$54,980 from Reserve Fund Balance (7100000) to the Building (40420100) within the General Fund (341A), Fund Center 9349341 to fund the cost of construction for the District Administration Office Remodel. Use of Reserve funds requires a 4/5 vote of approval.

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-EIGHTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for August 17, 2011

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #5: Agenda Item 8.4 – Discussion and Possible Action regarding Casting a Vote for the CAPRI Board of Directors. A motion to cast a vote for Orangevale Recreation and Park District for the Lower One-Third position and Arden Park Recreation and Park District for the Member-at-Large position was made by Director Carhart and seconded by Vice-Chair Simcoe.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #6: Agenda Item 8.5 – Discussion and Possible Action regarding the Development of Landscape Maintenance Standards. The Board did not take formal action on this item.

DISCUSSION & ACTION #7: Agenda Item 8.6 – 8.6 Selection of a Special Meeting Date for the Adoption of the FY 11-12 District Final Budget. Upon a motion by Vice-Chair Simcoe and a second by Chair O'Farrell, the Board selected Thursday, August 25, 2011 as the date for a special meeting to approve the FY 11-12 Final District Budget.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-EIGHTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for August 17, 2011

DISCUSSION & ACTION #8: A motion to approve the consent calendar was made by Vice-Chair Simcoe and seconded by Director Jacobs.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #10: A motion to move to closed session @ 7:05pm was made by Director Jacobs and seconded by Vice-Chair Simcoe.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #11: A motion to adjourn closed session and reconvene open session at 7:20pm was made by Vice-Chair Simcoe and seconded by Chair O'Farrell.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

The Board met in Closed Session to discuss personnel issues, with no reportable action taken.

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-EIGHTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for August 17, 2011

DISCUSSION & ACTION #12: A motion to adjourn to the Park District Board Special Meeting on August 25, 2011 @ 6:00 pm was made by Chair O'Farrell and seconded by Director Carhart. For the record the meeting was adjourned at 7:20p.m.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

John O'Farrell
Chair, Board of Directors

Maureen Zamarripa
District Administrator