

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 15, 2011

The one thousand two hundred and forty-fifth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, June 15, 2011.

For the Record: Chair O'Farrell called the regular meeting to order at 6:02 p.m.

Board Members Present: Chair O'Farrell (departed at 7:30pm), Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

Board Members Absent: N/A

Staff Present: District Administrator Maureen Zamarripa, Administrative Services Coordinator Kris Borders, Interim Parks and Facilities Supervisor Robert Matthews, Recreation Coordinator Nick Davison, Recreation Coordinator Jennifer Davis

Members of the Public: 21

DISCUSSION & ACTION #1: A motion to approve the agenda was made by Director Carhart and seconded by Vice-Chair Simcoe.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #2: Agenda Item 8.4 - Report Back on the District's First Year of Operation of the Fair Oaks Preschool and Recommendation from the Budget and Finance Committee to Expand the Program with a Monday/Wednesday/Friday Afternoon Session. The Board took the following actions upon a motion from Director Rose and a second from Director Carhart:

- The Board received and filed the report back on the first year's operation of the Fair Oaks Preschool.
- Approve the recommendation of the Budget and Finance Committee to expand the preschool program by adding a M/W/F afternoon session and converting the part-time preschool teacher position to a 85%-time preschool teacher position.

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ONE THOUSAND TWO HUNDRED AND FORTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 15, 2011

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #3: A motion to convene the Fair Oaks Recreation Foundation meeting without adjourning the Park District Board of Directors meeting at 6:33pm was made by Vice-Chair Simcoe and seconded by Director Jacobs. (Please refer to the ninety-seventh Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4: A motion to adjourn the Fair Oaks Recreation Foundation meeting and reconvene the Fair Oaks Recreation and Park District Board of Directors meeting at 6:45pm was made by Vice-Chair Simcoe and seconded by Director Carhart. (Please refer to the ninety-seventh Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 15, 2011

DISCUSSION & ACTION #5: Agenda Item 8.7 - Discussion and Possible Action on a Recommendation from the Capital Improvements and Construction Program Committee on the Selection of a Consultant for Preparation of a Master Plan for the Village/Plaza/Fair Oaks Community Clubhouse. The Board took the following actions upon a motion from Director Jacobs and a second from Director Carhart:

- Approve the recommendation of the Capital Facilities and Construction Management Committee (Committee) to select Callander Associates for Preparation of a Master Plan for the Village Park, Fair Oaks Community Clubhouse and Plaza Park Area.
- Adopt Resolution 061511-01 to transfer \$71,500 funds from Contingency to the General Fund Operating budget to fund this contract.
- Delegate execution of an agreement with Callander Associates to the District Administrator with activity to begin on this project July 1, 2011.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #6: Agenda Item 8.8 - Adoption of Resolution No. 061511-02 to Amend the Fiscal Year 2010-2011 Budget of the General Fund (341A), Fund Center 9349341, to Reflect The Transfer Of Funds From The Contingency Account (79790100) To The Land Improvement Maintenance Services Account (20214100) To Fund Costs Related the Fair Oaks Park Community Garden Expansion. Upon a motion by Director Carhart and a second by Chair O'Farrell, the Board adopted the resolution.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 15, 2011

DISCUSSION & ACTION #7: Agenda Item 8.9 - Adoption of Resolution No. 061511-03 Proclaiming July as Parks and Recreation Month. Upon a motion by Vice-Chair Simcoe and a second by Director Rose, the Board adopted the resolution.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8: Agenda Item 8.5 - Discussion and Possible Action regarding the Submission of a Vote for a Candidate for the Sacramento County Treasury Oversight Committee Special District Representative. A motion to cast a vote for Director Brandon Rose for the Special District Representative of the Sacramento County Treasury Oversight Committee was made by Director Jacobs and seconded by Chair O'Farrell.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #9: Agenda Item 8.6 - Discussion and Possible Action regarding the Submission of a Nomination for the California Association for Park and Recreation Indemnity (CAPRI) Board of Directors. The Board took no formal action on this item.

DISCUSSION & ACTION #10: Agenda Item 8.3 - Discussion and Possible Action regarding the Intent to Levy Assessments for Fiscal Year 2011-12, and Provide Notice of Hearing on July 20, 2011 for the Fair Oaks Park Maintenance and Recreation Improvement District (FOLL), and the Phoenix Field Landscape and Lighting Assessment District. The Board took the following actions upon a motion from Vice-Chair Simcoe and a second from Director Jacobs:

- Adopt Resolution No. 061511-04 with the intent to levy assessments for FY 2011-12 Parks Maintenance and Recreation Improvement District (FOLL), preliminary approval of the Engineer's Report, and Provide Notice of a Public Hearing on July 20, 2011 at 6:00 p.m.

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FORTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 15, 2011

- Adopt Resolution No. 061511-05 with the intent to levy assessments for FY 2011-12 Phoenix Field Landscape and Lighting Assessment District (PFL), preliminary approval of the Engineer's Report, and Provide Notice of a Public Hearing on July 20, 2011 at 6:00 p.m.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #11: Agenda Item 8.2 - Discussion and Possible Action on the Fiscal Year 2011/2012 Preliminary Budget. The Board took the following actions upon a motion from Director Rose and a second from Director Carhart:

- Approve the District's Fiscal Year 2011-2012 Preliminary Budget with expenditures and revenues totaling \$1,925,604 and adopt Resolution No. 061511-06 Adopting 2011-2012 Preliminary Budget for the General Fund.
- Adopt Resolution No. 061511-07 Adopting 2011-2012 Preliminary Budget for the Parks Maintenance and Recreation Improvement District with expenditures and revenues totaling \$440,153
- Adopt Resolution No. 061511-08 Adopting 2011-2012 Preliminary Budget for the Phoenix Landscape and Lighting Assessment District with expenditures and revenues totaling \$92,067

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #12: Agenda Item 8.1 - Discussion and Possible Action Regarding Recommendations for Resolution of the Habitat Conservation Grant and Land and Water Grant. A motion to approve the execution of a grant extension agreement with the State Department of Parks and Recreation for completion of the Habit Conservation Fund Grant (HW-34-007) for a grant period through 6/30/14 was made by Director Carhart and seconded by Director Rose.

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AYES: Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Chair O'Farrell
RECUSE: None

DISCUSSION & ACTION #13: A motion to approve the consent calendar was made by Director Jacobs and seconded by Director Rose.

AYES: Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Chair O'Farrell
RECUSE: None

DISCUSSION & ACTION #14: A motion to adjourn to the Park District Board regular meeting on July 20, 2011 @ 6:00 pm was made by Director Rose and seconded by Director Carhart. For the record the meeting was adjourned at 8:28 p.m.

AYES: Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose
NOES: None
ABSTAIN: None
ABSENT: Chair O'Farrell
RECUSE: None

John O'Farrell
Chair, Board of Directors

Maureen Zamarripa
District Administrator