

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FIFTY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for November 16, 2011

The one thousand two hundred and fifty-fourth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Wednesday, November 16, 2011.

For the Record: Chair O'Farrell called the regular meeting to order at 6:05 pm.

Board Members Present: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

Board Members Absent: N/A

Staff Present: District Administrator Maureen Zamarripa, Administrative Services Coordinator Kris Borders, Interim Parks and Facilities Supervisor Robert Matthews, Recreation Supervisor Katy Albers, Recreation Coordinator Sabrina Bernardo

Members of the Public Present: 1

DISCUSSION & ACTION #1: A motion to approve the agenda was made by Vice-Chair Simcoe and seconded by Director Rose.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #2: Agenda Item 8.2 - Discussion and Possible Action on updates to Policies as Recommended by the Board Policy Review Committee (Section C – Board of Directors). Upon a motion from Director Carhart and a second from Director Jacobs, the Board moved to continue discussion of this agenda item to a future Board meeting.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FIFTY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for November 16, 2011

DISCUSSION & ACTION #3: Agenda Item 8.2 (cont.) - Discussion and Possible Action on updates to Policies as Recommended by the Board Policy Review Committee (Section F – Facilities Development). Upon a motion from Chair O'Farrell and a second from Director Jacobs, the Board moved to continue discussion of this agenda item to a future Board meeting.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4: Agenda Item 8.3 - Report Back on the 2011 Fair Oaks Chicken Festival. The Board received and filed the report.

DISCUSSION & ACTION #5: Agenda Item 8.4 - Quarterly Report Back on District FY 1112 Master Plan Implementation Activities. The Board received and filed the report.

DISCUSSION & ACTION #6: Agenda Item 8.5 - Approval of Resolution No. 111611-01 for Sacramento County Supervisor Roberta MacGlashan. Upon a motion from Chair O'Farrell and a second from Director Jacobs, the Board approved the resolution honoring Supervisor Roberta MacGlashan.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #7: Agenda Item 8.6 - Discussion and Possible Action regarding the Adoption of Resolutions Approving Various Fund Transfers. Upon a motion from Director Jacobs and a second from Director Rose, the following resolutions were adopted:

- Resolution No. 111611-02, approving the amendment of the Fiscal Year 2011-2012 budget to reflect the transfer of funds from the ADA Fund (Deposits From Others Account) to the Miscellaneous Other Revenue Account within the General Fund (341A) in the amount of \$252.00 and increase the Other Professional Services Account 20289800 in the amount of \$252.00 for the payment of sign language interpreting services rendered by Eaton Interpreting Services, Inc.

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FIFTY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for November 16, 2011

- Resolution No. 111611-03, approving the amendment of the Fiscal Year 2011-2012 budget of the General Fund (341A) in the amount of \$78,000 to reflect the transfer of budgeted funds from Building Maintenance Services (20211100), to the Custodial Services Account (20232100) for custodial services provided by Innovative Maintenance Solutions.
- Resolution No. 111611-04, approving the amendment of the Fiscal Year 2011-2012 budget of the General Fund (341A) in the amount of \$56,000 to reflect the transfer of budgeted funds from Recreational Services (20285100), to the Parks and Recreation Services Account (20254300) for softball umpires and basketball officials provided by SMOA and GSSA.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8: Agenda Item 8.7 - Approval of Request for Proposal - Actuarial Services for Preparation of GASB 45 Review. Upon a motion from Director Jacobs and a second by Vice-Chair Simcoe, the Board approved the issuance of a Request for Proposal for Actuarial Services for Preparation of the GASB 45 Review.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #9: Agenda Item 8.8 - Discussion and Possible Action regarding an Eagle Scout Project Proposal – Fair Oaks Park Planter Project #1. Upon a motion from Vice-Chair Simcoe and a second from Chair O'Farrell, the Board approved the Eagle Scout project for the landscaping and renovation of the Fair Oaks Park Planter Project #1, located near the maintenance yard and restrooms.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FIFTY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for November 16, 2011

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #10: Agenda Item 8.9 - Update on District Remodel and Discussion and Possible Action on a Reserve Release. Upon a motion from Director Jacobs and a second from Vice-Chair Simcoe, the Board adopted Resolution No. 111611-05 authorizing the transfer of funds, \$16,650 from the Reserve Fund Balance (7100000) to the Building Account (40420100) and Other Operating Expenses Account within the General Fund (341A), Fund Center 9349341 to fund the cost of construction related change orders for the District Administration Office Remodel. Use of Reserve funds required a 4/5 vote of approval.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #11: Agenda Item 8.10 - Pilot Project Testing the Use of an Answering Service for After-Hours Service Requests. Upon a motion from Vice-Chair Simcoe and a second from Chair O'Farrell, the Board approved the implementation of a six month pilot project using an answering service after-hours-between 11:00 p.m. and 6:00 a.m..

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #12: A motion to approve the consent calendar was made by Director Carhart and seconded by Chair O'Farrell.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND FIFTY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for November 16, 2011

DISCUSSION & ACTION #13: A motion to convene the Fair Oaks Recreation Foundation meeting without adjourning the Park District Board of Directors meeting at 7:40pm was made by Director Jacobs and seconded by Director Carhart. (Please refer to the ninety-eighth Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #14: A motion to adjourn the Fair Oaks Recreation Foundation meeting and reconvene the Fair Oaks Recreation and Park District Board of Directors meeting at 7:41pm was made by Director Carhart and seconded by Chair O'Farrell. (Please refer to the ninety-eighth Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,
Director Rose
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #15: A motion to adjourn to the Park District Board regular meeting on December 21, 2011 @ 6:00 pm was made by Vice-Chair Simcoe and seconded by Director Carhart. For the record the meeting was adjourned at 7:46 pm.

John O'Farrell
Chair, Board of Directors

Maureen Zamarripa
District Administrator