

# FAIR OAKS RECREATION AND PARK DISTRICT

## *ONE THOUSAND TWO HUNDRED AND THIRTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING*

### **Minutes for February 10, 2011**

The one thousand two hundred and thirty-ninth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building, 4200 Temescal Street, Fair Oaks, CA on Thursday, February 10, 2011.

For the Record: Chair O'Farrell called the regular meeting to order at 6:00 p.m.

Board Members Present: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

Board Members Absent: N/A

Staff Present: District Administrator Maureen Zamarripa, Assistant District Administrator Todd Sebastian, Administrative Services Coordinator Kris Borders, Park and Facilities Supervisor Richard Vaughan, Recreation Supervisor Katy Albers, Recreation Coordinator Jennifer Davis, Recreation Coordinator Sabrina Bernardo

Members of the Public: 3

**PUBLIC COMMENT:** None

**DISCUSSION & ACTION #1:** It was moved by Director Rose and seconded by Vice-Chair Simcoe to approve the agenda, moving items 7.3 and 7.9 to the regular agenda and closed session, respectively.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart, Director Rose

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

**DISCUSSION & ACTION #2:** Agenda Item 8.4 – Discussion and Possible Action regarding request from Bella Vista High School Band Boosters and Director of Bands, Edward A. Moore for usage of the Veteran's Memorial Amphitheatre to hold their Annual Java & Jazz Fundraiser. It was moved by Director Carhart and seconded by Director Jacobs to approve the free-of-charge usage of the Veteran's Memorial Amphitheatre by the Bella Vista Band Boosters Club and Edward Moore Director of Bands, to hold their Annual Java & Jazz fundraising event on Saturday, April 30th in the evening.

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AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #3:** It was moved by Vice-Chair Simcoe and seconded by Director Jacobs to approve the Consent Calendar, as amended.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #4:** Agenda Item 7.3 – Discussion and Possible Action on Leave Liability Report – December 2010. It was moved by Vice-Chair Simcoe and seconded by Director Jacobs to continue discussion of this item to the March regular Board meeting.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #5:** Agenda Item 8.2 - Discussion and Possible Action on Park Monument Signage. It was moved by Vice-Chair Simcoe and seconded by Director Carhart to approve the selection of Quick Crete Products Corporation as the vendor for park monument signage.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart  
NOES: Director Rose  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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**DISCUSSION & ACTION #6:** Agenda Item 8.3 - Discussion and Possible Action Regarding Contract Renewal for HR to Go, Inc. It was moved by Director Carhart and seconded by Chair O'Farrell to approve the renewal of the Human Resources consultant services agreement with HR To Go, Inc. and delegate execution of the agreement for services to the District Administrator.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #7:** It was moved by Director Rose and seconded by Director Jacobs to move to closed session at 7:15 p.m.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #8:** It was moved by Director Carhart and seconded by Director Jacobs to reconvene to open session at 7:35 p.m.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

The Board met in closed session to discuss personnel issues.

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## ONE THOUSAND TWO HUNDRED AND THIRTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING

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**DISCUSSION & ACTION #9:** Agenda Item 7.9 – Approval of Employment Agreement - District Administrator. It was moved by Director Jacobs and seconded by Director Rose to approve the employment agreement between the Fair Oaks Recreation and Park District and District Administrator Maureen Zamarripa.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #10:** It was moved by Vice-Chair Simcoe and seconded by Chair O'Farrell to adjourn to the Park District Board regular meeting on March 17, 2011 @ 6:00 p.m. For the record the meeting was adjourned at 7:37 p.m.

AYES: Chair O'Farrell, Vice-Chair Simcoe, Director Jacobs, Director Carhart,  
Director Rose  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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John O'Farrell  
Chair, Board of Directors

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Maureen Zamarripa  
District Administrator