

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND THIRTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

Minutes for July 28, 2010

The one thousand two hundred and thirty-first meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building 4200 Temescal Street Fair Oaks, CA on Wednesday, July 28, 2010.

For the Record: Chair Rose called the regular meeting to order at 6:06 p.m.

Board Members Present: Chair Rose (departed at 9:12pm), Vice-Chair O'Farrell (departed at 8:08pm), Director Jacobs, Director Carhart, Director Simcoe

Board Members Absent: N/A

Staff Present: District Administrator Maureen Zamarripa, Assistant District Administrator Todd Sebastian, Administrative Services Coordinator Kris Borders

Assessment Engineering Services Consultants Present: SCI Consulting: Senior Planning Consultant Blair Aas, Consultant Maria Garcia-Adarve

Members of the Public: 2

PUBLIC COMMENT: None

DISCUSSION & ACTION #1: It was moved by Director Jacobs and seconded by Director Carhart to approve the Proclamation recognizing July as "Parks & Recreation Month".

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Carhart, Director Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

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DISCUSSION & ACTION #2: It was moved by Vice-Chair O'Farrell and seconded by Director Simcoe to approve the Agenda.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #3: It was moved by Director Jacobs and seconded by Director O'Farrell to approve the Consent Calendar.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4: Agenda Item 8.1 – Chair Rose officially opened the Public Hearings regarding the Fair Oaks Recreation and Park District's special assessment districts at 6:14 P.M. and solicited comments from the public. Receiving no comments, Chair Rose officially closed the Public Hearings regarding the Fair Oaks Recreation and Park District's special assessment districts at 6:17 P.M.

Agenda Item 8.1.1 – It was moved by Director Jacobs and seconded by Director O'Farrell to adopt Resolution No. 072810-01 approving the Engineer's Report, confirming Diagram and Assessment and Ordering Levy of Assessment for FY 2010-11 for the Parks Maintenance and Recreation Improvement District with a 2.61% assessment increase.

Agenda Item 8.1.2 – It was moved by Director Jacobs and seconded by Director O'Farrell to adopt Resolution No. 072810-02 approving the Engineer's Report, confirming Diagram and Assessment and ordering Levy of Assessment for FY 2010-11 for the Phoenix Field Landscape and Lighting Assessment District with no assessment increase.

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AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #5: Agenda Item 9.1 – Discussion and Possible Action regarding Bluff Sign Design Approval. It was moved by Director Simcoe and seconded by Director Jacobs to approve the Fair Oaks Bluff Donor Plaza sign #4 design "Saving the Fair Oaks Bluff" and authorize the final payment of \$1,506.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe
NOES: None
ABSTAIN: Director Carhart
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #6: Agenda Item 9.2 – Discussion and Possible Action regarding Park Development Impact Fee Nexus Study Update. The following was moved by Director Jacobs and seconded by Vice-Chair O'Farrell:

- Approve the Park Impact Fee Nexus Study, Revised Final Report July 2010 and the Revised Park Impact Fee Program.
- Adopt Resolution No. 072810-03 associated with the District's Park Impact Fee Nexus Study and Park Impact Fee Program originally approved by the Board on April 29, 2008.
- Approve the Agreement in Principle between Eight Sacramento County Park Districts and the development community.
- Direct staff to formally request the Sacramento County Board of Supervisors adopt and implement the revised park impact fee program on behalf of the District.

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AYES: Vice-Chair O'Farrell, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: Chair Rose
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #7: Agenda Item 9.4 – Discussion and Possible Action regarding the recommended selection of WMB Architects for Architectural Services. It was moved by Director Jacobs and seconded by Director Simcoe to approve the Capital Improvements Committee's recommended selection of WMB Architects for Architectural Services for the District Administration Building Exterior Office Remodel for a cost not to exceed \$9,390, with maximum reimbursable expenses not to exceed \$600.

AYES: Chair Rose, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: Vice-Chair O'Farrell
RECUSE: None

DISCUSSION & ACTION #8: Agenda Item 9.5 - Discussion and Possible Action regarding New Operational and Staffing Structure for the Parks and Facilities Division and recommended selection of Innovative Maintenance Solutions, INC. for Janitorial Services. The following was moved by Director Carhart and seconded by Director Simcoe:

- a) Approve the recommended selection of Innovative Maintenance Solutions, INC. for Janitorial Services.
- b) Direct Staff to meet with the Budget and Finance Committee at a later date with more information for further discussion and consideration of the New Operational and Staffing Structure for the Parks and Facilities Division.

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AYES: Chair Rose, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: Vice-Chair O'Farrell
RECUSE: None

DISCUSSION & ACTION #9: Agenda Item 9.6 - Discussion and Possible Action regarding the recommended selection of Uptown Studios for Website Redesign. It was moved by Director Jacobs and seconded by Director Simcoe to accept the recommended selection of Uptown Studios for Website Redesign.

AYES: Chair Rose, Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: Vice-Chair O'Farrell
RECUSE: None

DISCUSSION & ACTION #10: Agenda Item 9.7 – Discussion and Possible Action regarding the Special District Report for the Sacramento County Grand Jury. This agenda item was tabled, but is slated for consideration at the next regular meeting of the Board of Directors on Wednesday, August 18, 2010.

DISCUSSION & ACTION #11: It was moved by Director Carhart and seconded by Director Jacobs to adjourn to the Regular Park District Board meeting on August 18, 2010 @ 6:00 p.m. For the record the meeting was adjourned at 9:24 p.m.

AYES: Director Jacobs, Director Carhart, Director Simcoe
NOES: None
ABSTAIN: None
ABSENT: Chair Rose, Vice-Chair O'Farrell
RECUSE: None



Brandon Rose, Chair
Board of Directors



Maureen Zamarripa
District Administrator