

# FAIR OAKS RECREATION AND PARK DISTRICT

## *ONE THOUSAND TWO HUNDRED AND TWENTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING*

### **Minutes for May 19, 2010**

The one thousand two hundred and twenty-ninth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building 4200 Temescal Street Fair Oaks, CA on Wednesday, May 19, 2010.

For the Record: Chair Rose called the regular meeting to order at 6:05 p.m.

Board Members Present: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart

Board Members Absent: None

Staff Present: District Administrator Maureen Zamarripa, Assistant District Administrator Todd Sebastian, Recreation Supervisor Kimbra Shephard, Recreation Coordinator Jennifer Davis and Recreation Coordinator Katy Albers

Members of the Public: 29

**PUBLIC COMMENT:** No public comments were received.

**DISCUSSION – NO ACTION:** Agenda Item 4.1 – Presentation from the Fair Oaks Youth Advisory Board (F.O.Y.A.B.) regarding FY 2009 / 2010 programs and activities. Recreation Coordinator Katy Albers and F.O.Y.A.B. presented the FY 2009 / 2010 programs and activities to the Board of Directors. No formal action was required by the Board.

**DISCUSSION & ACTION #1:** It was moved by Director Jacobs and seconded by Director Simcoe to approve the Agenda.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

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**DISCUSSION & ACTION #2:** It was moved by Director Carhart and seconded by Vice-Chair O'Farrell to approve the Consent Calendar.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION – NO ACTION:** Agenda Item 8.1 – Receive and file report regarding Fair Oaks Recreation and Park District's "It's My Park Day". No formal action was required by the Board.

**DISCUSSION – NO ACTION:** Agenda Item 8.2 – Discussion and Possible Action regarding the following items for the Fair Oaks Recreation and Park District's 2010 – 2020 Master Plan for Parks, Facilities and Recreation Services:

- Review written comments received and allow time for public comment

The Board of Directors received and reviewed the Master Plan comments that had been received to date. Public comment was received during this Board of Directors meeting relating to this item. No formal action was required by the Board.

**DISCUSSION & ACTION #3:** Agenda Item 8.3 – Discussion and Possible Action regarding report back on implementation of the Wonderful Outdoor World (W.O.W.) Bus by the District Recreation Division. It was moved by Director Carhart and seconded by Vice-Chair O'Farrell to approve staff's recommendation to implement the W.O.W. Bus and for Recreation staff to work with the ad-hoc committee (Chair Rose and Vice-Chair O'Farrell) and F.O.Y.A.B. regarding the design.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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**DISCUSSION & ACTION #4:** Agenda Item 8.4 – Discussion and Possible Action regarding a Fair Oaks Recreation and Park District Website Request for Proposal (RFP). It was moved by Director Jacobs and seconded by Chair Rose to approve staff's recommendation to approve the RFP and allow staff to issue the RFP to potential web design companies.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #5:** Agenda Item 8.5 – Discussion and Possible Action regarding a Presentation from the Capital Improvements and Construction Program Committee regarding the following items:

- Request for Proposals (RFP) for Architectural Services for the District Administration Building Exterior Office Remodel
- Request for Proposal (RFP) for a District-wide Americans with Disabilities Act analysis

It was moved by Vice-Chair O'Farrell and seconded by Director Jacobs to approve the RFP for Architectural Services for the District Administration Building Exterior Office Remodel and the RFP for a District-wide Americans with Disabilities Act analysis.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #6:** Agenda Item 8.6 – Discussion and Possible Action regarding new Operational Area Services Agreement with the County of Sacramento. It was moved by Director Simcoe and seconded by Director Carhart to approve staff's recommendation to adopt the Resolution to allow the District to be a party to the Operational Area Agreement with Sacramento County and other agencies for emergency services coordination.

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AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #7:** Agenda Item 8.7 – Discussion and Possible Action regarding an amendment to the agreement with SCI Consulting and Park Development Impact Fee Nexus Study Update. It was moved by Director Carhart and seconded by Vice-Chair O'Farrell to approve staff's recommendation to approve the amendment to the Agreement with SCI Consulting, Inc. for updating the District's development impact fee nexus study at an estimated cost of \$2,800 and with expenses not to exceed \$150.

AYES: Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: Chair Rose  
ABSENT: None  
RECUSE: None

**DISCUSSION – NO ACTION:** Agenda Item 8.8 – Discussion and Possible Action regarding the use of informal set aside funding for stair repairs. The Board of Directors received and filed the report. No formal action was required by the Board.

**DISCUSSION & ACTION #8:** It was moved by Director Jacobs and seconded by Director Simcoe to convene the Fair Oaks Recreation Foundation meeting without adjourning the Park District Board of Directors meeting at 7:55 p.m. (Please refer to the ninety-fourth Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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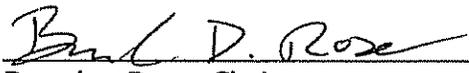
**DISCUSSION & ACTION #9:** It was moved by Director Carhart and seconded by Vice-Chair O'Farrell to adjourn the Fair Oaks Foundation meeting and reconvene the Park District Board of Directors at 8:00 p.m. (Please refer to the ninety-fourth Fair Oaks

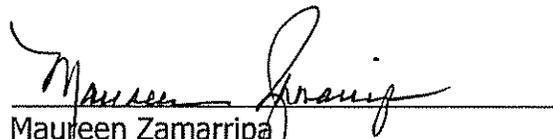
Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #10:** It was moved by Vice-Chair O'Farrell and seconded by Director Simcoe to adjourn to the Regular Park District Board meeting on June 16, 2010 @ 6:00 p.m. For the record the meeting was adjourned at 8:35 p.m.

AYES: Chair Rose, Vice-Chair O'Farrell, Director Jacobs, Director Simcoe and Director Carhart  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

  
Brandon Rose, Chair  
Board of Directors

  
Maureen Zamarripa  
District Administrator