FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND TWO HUNDRED AND TWELFTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for May 20th, 2009

The one thousand two hundred and twelfth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library Building 4200 Temescal Street Fair Oaks, CA on Wednesday, May 20th, 2009.

For the Record:	Chair Carhart called the regular meeting to order at 6:00 p.m.
Board Members Present:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
Board Members Absent:	None
Staff Present:	District Administrator Maureen Zamarripa, Assistant District Administrator Todd Sebastian, Project / Grant Coordinator Margaret Voorhees, and Policy & Procedures, Safety & HR Karen Pavisich.
Members of the Public:	13

DISCUSSION & ACTION #1: It was moved by Director Jacobs and seconded by Vice-Chair Rose to approve the agenda.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #2: It was moved by Director O'Farrell and seconded by Director Simcoe to approve the Consent Calendar.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #3: Agenda Item 8.1 – Discussion and Possible Action regarding firm selection for Design Services for the renovation/replacement of the stage/backstage building for the Veterans Memorial Amphitheatre. The following was moved by Director Simcoe and seconded by Director Jacobs:

a) Approve the recommendations of the District Board Capital Improvements and Construction Program Subcommittee (Subcommittee) for the selection of WMB Architects as the consultant to perform conceptual design services for renovations to the Veterans Memorial Amphitheatre.

b) Approve the execution of a contract with WMB Architects for conceptual design services for a not to exceed figure of $41,820.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION – NO ACTION: Agenda Item 8.2 – Discussion and Possible Action regarding the Bella Vista High School Field of Dreams Tennis Court Renovation Project.

DISCUSSION & ACTION #4: Agenda Item 8.4 – Discussion and Possible Action regarding Bannister Park Parking Lot Restrictions. The following was moved by Chair Carhart and seconded by Director O'Farrell:

1. Direct staff to perform the following activities:
    a) Work with the County of Sacramento Department of Regional Parks and Open Space to develop a Memorandum of Understating (MOU) between the District and the County of Sacramento Department of Parks, Recreation and Open Space that would provide for display and enforcement of an American River Parkway Pass or Park District permit at all times and on all vehicles within the Bannister Park parking lot.

    b) Work with the County of Sacramento Sheriff's Department (and Parking Enforcement) and the County of Sacramento Park Rangers to review opportunities for proactive enforcement to address inappropriate activities at the Park.

c) Review current Bannister Park usage patterns and identify opportunities for alternative uses and programming in the Master Plan process.

d) Report back at the earliest possible date with recommended future actions regarding the Bannister Park parking lot.

e) Address public access between 5:00 p.m. to Dusk and see if there is a way to accommodate walk-in and drive-in Residents of Fair Oaks with some type of pass or permit.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #5: Agenda Item 8.3 – Discussion and Possible Action regarding Christmas in the Village Lighting Display. The following was moved by Director O'Farrell and seconded by Vice-Chair Rose:

a) Allow the Christmas in the Village Lighting Display to utilize the Fair Oaks Recreation Foundation (if another 501(c) 3 is not utilized) for the processing and monitoring of raised funds consistent with requirements of the Fair Oaks Recreation Foundation.

b) Support the tentative allocation of funding not to exceed $5,100 which will then be included in the FY 09-10 budget to purchase the remaining lights for the Fair Oaks Village Christmas tree (located in Plaza Park), and that the lights may be used on other trees or facilities in the future.

c) Coordinate a Capital Improvements and Construction Program Committee Meeting to talk about options for a long term plan and to come back to the Board at a later date.

d) Direct Recreation staff to take a look at ways to utilize this to get the community involved.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None

RECUSE: None

DISCUSSION & ACTION #6: Agenda Item 8.6 – Discussion and Possible Action regarding summer 2009 Board meeting schedule. The following was moved by Director Simcoe and seconded by Chair Carhart:

a) Modify the Board of Directors Meeting Schedule for the months of June, July and August as noted below due to the "Summer Concert in the Park" series in Village Park. The Board meetings will continue to be located in the Fair Oaks Old Library Building.

June 24th, 2009 @ 6:00 p.m. (fourth Wednesday of the month)
July 15th, 2009 @ 6:00 p.m. (third Wednesday of the month)
August 19, 2009 @ 6:00 p.m. (third Wednesday of the month)

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #7: Agenda Item 8.5 – Discussion and Possible Action regarding District Master Plan Request for Proposal. The following was moved by Director O'Farrell and seconded by Chair Carhart:

a) To approve the proposed Fair Oaks Recreation and Park District Master Plan Request for Proposal (RFP) and direct staff to issue the RFP to potential consultants or consulting teams.

b) Alter the Basis for Compensation (section 5 on page 6) of the Master Plan Request for Proposal to 10% for Market Analysis, 15% for Community Partnership and opportunity inventory, and 25% for the Master Plan Report (Final).

c) Alter the Insurance (section 6.8 on page 7) of the Master Plan Request for Proposal to 30 day cancellation.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None

ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #8: It was moved by Director Jacobs and seconded by Director Simcoe to convene the Fair Oaks Recreation Foundation meeting without adjourning the Park District Board of Directors meeting at 8:11 p.m. (Please refer to the ninety-second Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #9: It was moved by Director Jacobs and seconded by Director Simcoe to adjourn the Fair Oaks Foundation meeting and reconvene the Park District Board of Directors at 8:13 p.m. (Please refer to the ninety-second Fair Oaks Recreation Foundation Board of Directors' Regular Meeting Minutes for action items and corresponding motions)

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

DISCUSSION & ACTION #10: It was moved by Director O'Farrell and seconded by Vice-Chair Rose to adjourn to the Regular Park District Board Meeting on June 24, 2009 @ 6:00 p.m. For the record the meeting was adjourned at 8:45 p.m.

AYES:	Chair Carhart, Vice-Chair Rose, Director Jacobs, Director O'Farrell, and Director Simcoe
NOES:	None
ABSTAIN:	None
ABSENT:	None
RECUSE:	None

Ralph Carhart, Board Chair

Maureen Zamarripa, District Administrator