

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND AND ONE HUNDRED AND NINETY FIFTH BOARD OF DIRECTORS'
REGULAR MEETING

Minutes for June 19, 2008

The one thousand and one hundred and ninety fifth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library, 4200 Temescal Street, Fair Oaks, CA, on Thursday, June 19, 2008.

For the Record: Chair Jacobs called the regular meeting to order at 4:11 p.m.

Board Members Present: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, Simcoe and O'Farrell

Board Members Absent: None

Staff Present: District Administrator Sam Crawford, Assistant District Administrator Todd Sebastian, Accounting Coordinator Linda Parks, Project & Grant Coordinator Margaret Voorhees, Recreation Supervisor Kimbra Shephard, Recreation Coordinators Jennifer Davis and Katy Coss, Parks Supervisor Rick Vaughan, Park Worker-Lead Leo Fletcher

Visitors: 48

ACTION #1: It was moved by Director O'Farrell and seconded by Vice-Chair Carhart to approve the property deed transfer from the Fair Oaks Water District to the Fair Oaks Recreation and Park District and enter into the "Memorandum of Intent" and return to the next Board meeting with an Action Plan for taking ownership of property.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and O'Farrell

NOES: Simcoe

ABSTAIN: None

ABSENT: None

ACTION #2: It was moved by Director O'Farrell and seconded by Director Simcoe to open the Public Hearings regarding the Park District's special assessment districts.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, Simcoe and O'Farrell

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #3: It was moved by Director Simcoe and seconded by Vice-Chair Carhart to approve matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #4: It was moved by Director Simcoe and seconded by Director O'Farrell to approve matters relating to the Fair Oaks Recreation and Park District's Special Assessment District Gum Ranch:

- 8.1 Adopt Resolution No. 061908-___ approving the Engineer's Report, confirming Diagram and Assessment and ordering Levy of Assessment for FY 2008-09 for the Gum Ranch Landscape and Lighting Assessment District with a 3% assessment increase.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #5: It was moved by Director Simcoe and seconded by Director O'Farrell to approve matters relating to the Fair Oaks Recreation and Park District's Special Assessment District Phoenix Field:

- 8.1 Adopt Resolution No. 061908-___approving the Engineer's Report, confirming Diagram and Assessment and ordering Levy of Assessment for FY 2008-09 for the Phoenix Field Landscape and Lighting Assessment District with no assessment increase.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #6: It was moved by Director Simcoe and seconded by Director O'Farrell to approve matters relating to the Fair Oaks Recreation and Park District's Special Assessment District Assessment:

- 8.1 Adopt Resolution No. 061908-___approving the Engineer's Report, confirming Diagram and Assessment and Ordering Levy of Assessment for FY 2008-09 for the Parks Maintenance and Recreation Improvement District with a 3% assessment increase.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #7: It was moved by Director Simcoe and seconded by Director O'Farrell to direct the Capital Improvements Committee (Directors O'Farrell and Carhart) to work with the Theatre Board, District Legal Counsel (Richard Shanahan), and Park District Staff to finalize the Contract Amendment #3 with the Fair Oaks Theatre Festival as it pertains to the Veterans Memorial Amphitheatre.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #8: It was moved by Vice-Chair Carhart and seconded by Director O'Farrell to take action on the following items in reference to various issues at Bannister Park:

1. Implement Three (3) hour parking if acceptable (otherwise stay with two (2) hour parking) on all weekends, holidays, and before 5:00 p.m., Monday thru Friday
2. Approve the use of the Bannister Park Parking lot by way of a Park District issued permit on or after 5:00 p.m. (Monday – Friday).
3. Prohibit Alcoholic beverages at all times at Bannister Park
4. Support efforts encouraging the County of Sacramento to ban the consumption of Alcoholic beverages at the San Juan Rapids (and all entry points to the American River within Fair Oaks)
5. Encourage the County Department of Transportation to keep the East Side (Park Side) of Bannister Road open for street parking
6. Work with the County Department of Transportation for installation of signage for both the Parking lot and street at the same time
7. Support the Waldorf School efforts to obtain a "Drug and Alcohol Free Zone"

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #9: It was moved by Vice-Chair Carhart and seconded by Director Simcoe to approve the agenda.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O'Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #10: It was moved by Vice-Chair Carhart and seconded by Director Labelle to approve the Consent Calendar:

7.1 Accept and File: Enumeration of Claims – May, 2008

7.2 Accept and File: Payroll Report – May, 2008

7.3 Approval of the Minutes from the Special Board Meeting – June 12, 2008

7.4 Accept and File: Monthly Financial Report - May, 2008

7.5 Accept and File: Monthly Refund Report- May, 2008

7.6 Adopt Resolution No. 061908-___ recognizing the revenue from ADA Funds and authorizing the transfer of Funds in the amount of \$3,432 for Capital Projects.

7.7 Matters relating to previously approved Fiscal Year 2007-08 Capital Improvement Projects:

1. Adopt Resolution No. 061908- ___ authorizing a Contingency Fund transfer in the amount of \$44,938

2. Adopt Resolution No. 061908- _____ authorizing a Reserve Fund transfer in the amount of \$35,430

- 3. Adopt Resolution No. 061908- _____ authorizing the release of Encumbered funds in the amount of \$47,200
- 7.8 Adopt Resolution No. 061908- _____ authorizing the release of Parkland Dedication Trust Fund Monies in the amount of \$28,774 from the Fund 088I to the General Fund (341A) for Capital Improvements.
- 7.9 Receive Monthly Status Report – Parks and Recreation Division

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O’Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #11: It was moved by Director Simcoe and seconded by Director O’Farrell to award the Bid to SW. Allen for the remodeling of the District’s Arts and Crafts Building.

AYES: Chair Jacobs, Directors Labelle, O’Farrell and Simcoe

NOES: Vice-Chair Carhart

ABSTAIN: None

ABSENT: None

ACTION #12 It was moved by Director Simcoe and seconded by Vice-Chair Carhart to convene to a closed session at 7:12 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle, O’Farrell and Simcoe

NOES: None

ABSTAIN: None

ABSENT: None

ACTION #13: It was moved by Director Labelle and seconded by Vice-Chair Carhart to approve a cost of living increase for Linda Parks at 3.2%.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #14 It was moved by Director Simcoe and seconded by Vice-Chair Carhart to reconvene to an open session at 8:18 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #15: It was moved by Director Simcoe and seconded by Vice-Chair Carhart to approve the proposed Board Members Remuneration/Reimbursement and Ethics Training Policies with the following changes:

Removal of 2nd Paragraph under Bullet Point #3: Directors may be compensated for the following: (1) regular Board meetings; (2) special Board meetings; (3) advisory or committee meetings; (4) training and educational seminars or conferences; (5) negotiation sessions; (6) depositions; (7) meetings with District consultants, engineers, or other professionals for the purpose of conducting District business or potential business; (8) any other activity the Board requests, in writing, that a member attend (in advance of actual attendance).

Removal of 3rd Paragraph under Bullet Point #3: Staff will not reimburse Board members for ceremonial events, such as annual festivals where no business is conducted, even if such meeting is noticed to the public.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #16: It was moved by Director Simcoe and seconded by Chair Jacobs to Adopt Resolution No. 061908-_____ approving the Preliminary District Budget for FY 2008-09.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #17: It was moved by Director Simcoe and seconded by Director Labelle to Adopt Resolution No. 061908-_____ approving the Phoenix Field Landscaping and Lighting Assessment District Preliminary Budget for FY 2008-09.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #18: It was moved by Director Simcoe and seconded by Director Labelle to Adopt Resolution No. 061908-_____ approving the Fair Oaks Park Maintenance and Recreation Improvement District Preliminary Budget for FY 2008-09.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell

ACTION #19: It was moved by Director Simcoe and seconded by Chair Jacobs to Adopt Resolution No. 061908-_____ approving the Gum Ranch Landscape and Lighting Assessment District Preliminary Budget for FY 2008-09.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell

ACTION #20: It was moved by Director Simcoe and seconded by Vice-Chair Carhart to convene the Fair Oaks Recreation Foundation meeting without adjourning the Board of Directors meeting at 8:45 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell

ACTION #21: It was moved by Vice-Chair Carhart and seconded by Director Labelle to adjourn the Fair Oaks Foundation meeting and reconvene the Park District Board of Directors meeting at 8:47 p.m.

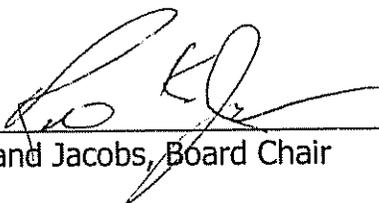
AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell

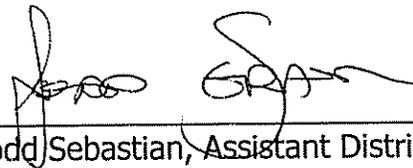
ACTION #22: It was moved by Director Simcoe and seconded by Vice-Chair Carhart to adjourn the Board of Directors meeting.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell

For the record the meeting was adjourned at 9:04 p.m.



Rand Jacobs, Board Chair



Todd Sebastian, Assistant District Administrator