

FAIR OAKS RECREATION AND PARK DISTRICT
ONE THOUSAND AND ONE HUNDRED AND NINETY SECOND BOARD OF DIRECTORS'
REGULAR MEETING

Minutes for May 15, 2008

The one thousand and one hundred and ninety second meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the Old Fair Oaks Library, 4200 Temescal Street, Fair Oaks, CA, on Thursday, May 15, 2008.

For the Record: Chair Jacobs called the regular meeting to order at 6:05 p.m.

Board Members Present: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

Board Members Absent: Director O'Farrell

Staff Present: District Administrator Sam Crawford, Assistant District Administrator Todd Sebastian, HR/Policy Coordinator Laura Henningsen, Project & Grant Coordinator Margaret Voorhees, Recreation Supervisor Kimbra Shephard, Accounting Coordinator Linda Parks, Parks Supervisor Rick Vaughan,

Visitors: 29

ACTION #1: It was moved by Vice-Chair Carhart and seconded by Director Labelle to approve the agenda with the deletion of Item 8.6 Old Business:

8.6 Review and discuss Board and Staff Harassment Certification requirements.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #2: It was moved by Director Labelle and seconded by Director Simcoe to approve the Consent Calendar as presented:

7.1 Accept and File: Payroll Report – April, 2008

- 7.2 Approval of the Enumeration of Claims – April, 2008
- 7.3 Approval of the Minutes from the Regular Board Meeting – March 20, 2008
- 7.4 Approval of the Minutes from the Regular Board Meeting- April 29, 2008
- 7.5 Accept and File: Monthly Refund Report- April, 2008
- 7.6 Adopt Resolution No. 051508-___with the intent to Levy assessments for the FY 2008-09 Phoenix Field Landscape and Lighting Assessment District, Preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on June 19, 2008.
- 7.7 Adopt Resolution No. 051508-___with the intent to Levy assessments for the FY 2008-09 Parks Maintenance and Recreation Improvement District, Preliminarily Approving the Engineer's Report, and Providing for Notice of Public Hearing on June 19, 2008.
- 7.8 Adopt Resolution No. 051508-___ with the intent to Levy assessments for the FY 2008-09 Gum Ranch Landscaping and Lighting Assessment District, Preliminarily Approving the Engineer's Report, and Providing for Notice of a Public Hearing on June 19, 20.
- 7.9 Receive Monthly Status Report – Parks and Recreation Division

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #3: It was moved by Director Simcoe and seconded by Director Labelle to adopt Staff recommendations regarding Bannister Park and review the item again in six (6) months or sooner if problems arise.

1. Staff Recommendations: Approve the Bannister Park "Peak" and "Non – Peak" schedule, which will implement zoned parking (by Park District permit only) Monday – Friday (after 3:00p.m.), Weekends and Holidays. Modify the existing no parking sign at Bannister Park (currently down) to the new parking requirements with the Sacramento County Park Ordinance identification code 9.36.015, which is enforceable by citation and fine.

Furthermore, provide the County of Sacramento with a Park District Letter (to be signed by Board Chair), indicating the Park District's formal request to have the East Side of Bannister Road rezoned to a two (2) hour parking time with no parking between the hours of 6:00 P.M. and 8:00 A.M.

AYES: Chair Jacobs, Directors Labelle and Simcoe

NOES: Vice-Chair Carhart

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #4: It was moved by Director Simcoe and seconded by Director Labelle to table matters relating to the Veterans Memorial Amphitheatre Capital Improvements Program (design options, including possible art work enhancements and establishing a vision, timeline and costs for future development of the facility) until there is a mutual agreement that can be acted on.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #5: It was moved by Director Simcoe and seconded by Director Labelle to adopt the Fair Oaks Chicken Festival as a District organized special event for 2008.

AYES: Chair Jacobs, Directors Labelle and Simcoe

NOES: None

ABSTAIN: Vice-Chair Carhart

ABSENT: Director O'Farrell

ACTION #6: It was moved by Vice-Chair Carhart and seconded by Director Labelle to accept staff recommendations regarding property owned by the Fair Oaks Water District at the Vintage Woods Senior Community Complex:

1. Staff Recommendations: Direct Staff to schedule a public hearing (to include both the Vintage Woods Apartment Residents and the Residential Community residents adjacent to the property); schedule a

meeting with the Vintage Woods Apartment Management; schedule a meeting with the Madison Mall Property owner; develop the initial funding for the immediate maintenance needs, and return to a future Park Board of Directors meeting with a report covering the details above and an appropriate recommendation.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #7: It was moved by Director Simcoe and seconded by Chair Jacobs to receive the proposed revisions to the District's Personnel Policy Manual and to accept Staff recommendation to continue the item to a yet to be determined Special Board Meeting date and direct staff to renote before planning on a future agenda.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #8: It was moved by Vice-Chair Carhart and seconded by Director Simcoe to adopt Staff recommendation Option 1 regarding the Fiscal Year 2007-08 3rd Quarter Capital Improvement Budget report and projections for the year ending June 30, 2008:

Option 1:

Utilize Contingency fund in the amount of \$44,930, Agonia and Associates Encumbrance in the amount of \$47,200, grant reimbursements in the amount of \$13,031, and the Reserve Funds in the amount of \$50,764 for a total of \$155,925.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #9: It was moved by Director Simcoe and seconded by Director Labelle to receive the Preliminary FY 2008-09 Park District Budget and to accept Staff recommendation to continue the item to a yet to be determined Special Board Meeting date and direct staff to renote before planning on a future agenda.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #10: It was moved by Vice-Chair Carhart and seconded by Chair Jacobs to change the time of the Regular Board meetings to 4:00 p.m. during the months of June, July and August.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #11: It was moved by Chair Jacobs and seconded by Director Simcoe to accept Staff recommendation to continue the discussion of a new Park Master Plan to a yet to be determined Special Board Meeting date and direct staff to renote before planning on a future agenda.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #12: It was moved by Vice-Chair Carhart and seconded by Director Simcoe to Adopt Resolution No. 051508-04 amending the FY 2007-08 General Fund Budget authorizing the transfer of funds from Account 20219100 (Electricity) to Account 20211100 (Building Maintenance) for the costs associated with termite treatment expenses in the Community Clubhouse.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #13: It was moved by Chair Jacobs and seconded by Vice-Chair Carhart to Adopt Resolution No. 051508-05 amending the FY 2007-08 Fair Oaks Assessment Fund Budget authorizing the transfer of funds from Account 20219900 (Phone System Maintenance) to Account 20220600 (Auto Maintenance) and Account 20222600 (Expendable Tool Supply) for the costs associated with replacing stolen temp cords and the servicing and tune-up of Parks Division vehicles.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #14: It was moved by Director Simcoe and seconded by Vice-Chair Carhart to convene the Fair Oaks Recreation Foundation meeting without adjourning the Board of Directors meeting at 9:53 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #15: It was moved by Vice-Chair Carhart and seconded by Director Simcoe to adjourn the Fair Oaks Foundation meeting and reconvene the Park District Board of Directors meeting at 9:55 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

ACTION #16: It was moved by Director Simcoe and seconded by Vice-Chair Carhart to adjourn the Board of Directors meeting.

AYES: Chair Jacobs, Vice-Chair Carhart, Directors Labelle and Simcoe

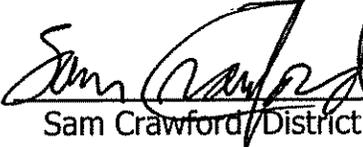
NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

For the record the meeting was adjourned at 10:08 p.m.


Rand Jacobs, Board Chair


Sam Crawford, District Administrator