

**FAIR OAKS RECREATION AND PARK DISTRICT**

ONE THOUSAND AND ONE HUNDRED AND NINETY FIRST BOARD OF DIRECTORS'  
REGULAR MEETING

**Minutes for April 29, 2008**

The one thousand and one hundred and ninety first meeting of the Fair Oaks Recreation and Park District Board of Directors was held in the McMillan Center, 8200 Temple Park Road, Fair Oaks, CA, on Tuesday, April 29, 2008.

For the Record: Chair Jacobs called the regular meeting to order at 6:10 p.m.

Board Members Present: Chair Jacobs, Vice-Chair Carhart, Directors O'Farrell and Simcoe and Director Labelle (Director Labelle arrived at 6:14 p.m.)

Board Members Absent: None

Staff Present: District Administrator Sam Crawford, Assistant District Administrator Todd Sebastian, HR/Policy Coordinator Laura Henningsen, Project & Grant Coordinator Margaret Voorhees, Recreation Supervisor Kimbra Shephard, Accounting Coordinator Linda Parks, Park Worker Rusty Morris

Visitors: 9

**ACTION #1:** It was moved by Vice-Chair Carhart and seconded by Director Simcoe to approve the agenda as presented.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #2:** It was moved by Director Simcoe and seconded by Director Labelle that on Consent Calendar Item 7.3 (Approval of Minutes from the Regular Board Meeting- March 20, 2008) Action Item #5 will be reopened for discussion at the May 15, 2008 Board of Directors meeting since two Board members were absent during the original discussion.

***ACTION #5:** It was moved by Director Labelle and seconded by Vice-Chair Carhart to approve staff recommendations to adopt the Fair Oaks Chicken Festival as a District organized event; to organize and oversee all entertainment, vendors, beer operations, activities, demonstrations, permits, marketing & public relations, and any additional items of financial responsibility, to include working with an advisory committee (March 20, 2008 Board Minutes).*

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #3:** It was moved by Vice-Chair Carhart and seconded by Director O'Farrell to approve the Consent Calendar:

- 7.1 Accept and File: Payroll Report – March, 2008
- 7.2 Approval of the Enumeration of Claims – March, 2008
- 7.3 Approval of the Minutes from the Regular Board Meeting – March 20, 2008
- 7.4 Accept and File: Quarterly Leave Liability Report- March, 2008
- 7.5 Accept and File: Quarterly Reserve Fund Balance Report- March, 2008
- 7.6 Accept and File: Quarterly Financial Report- March, 2008
- 7.7 Accept and File: Quarterly Contingency Fund Report- March, 2008
- 7.8 Approval of the Minutes from the Special Board Meeting – April 9, 2008.
- 7.9 Minute action approving the District Policy regarding Car Wash fundraisers.
- 7.10 Minute action approving the Minutes from the Regular Board Meeting of February 21, 2008.
- 7.11 Minute action approving the District Policy regarding Memorial Monuments donated to the Fair Oaks Park District.
- 7.12 Accept and File: Quarterly Recreation Program and Facility Rentals Report - March, 2008.
- 7.13 Adopt Resolution No. 042908-\_\_\_\_\_ supporting the nomination of the District Administrator to the CARPD Board of Directors.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #4:** It was moved by Director Simcoe and seconded by Director O'Farrell to approve the \$15,000 annual allocation from the Park District to the Fair Oaks Theatre Festival for planned Veterans Memorial Amphitheater facility improvements in FY 08-09.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #5:** It was moved by Director O'Farrell and seconded by Director Simcoe to adopt Resolution No. 042908-02 approving the March, 2008 Park Impact Fees Nexus Study and requesting that the Sacramento County Board of Supervisors adopt and implement the proposed Park Impact Fees for the Fair Oaks Park District.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #6:** It was moved by Director O'Farrell and seconded by Chair Jacobs to include "Safe Halloween" as a District sponsored event for the 2008-2009 budget year and to add the activity to the list of District Special Events, beginning with October, 2008.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors O'Farrell and Labelle

NOES: Director Simcoe

ABSTAIN: None

ABSENT: None

**ACTION #7:** It was moved by Director O'Farrell and seconded by Vice-Chair Carhart to convene the Fair Oaks Recreation Foundation meeting without adjourning the Board of Directors meeting at 9:02 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #8:** It was moved by Director O'Farrell and seconded by Director Simcoe to adjourn the Fair Oaks Foundation meeting and reconvene the Park District Board of Directors meeting at 9:04 p.m.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

**ACTION #9:** It was moved by Director Simcoe and seconded by Vice-Chair Carhart to adjourn the Board of Directors meeting.

AYES: Chair Jacobs, Vice-Chair Carhart, and Directors Simcoe, O'Farrell and Labelle

NOES: None

ABSTAIN: None

ABSENT: None

For the record the meeting was adjourned at 9:16 p.m.

  
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Rand Jacobs, Board Chair

  
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Sam Crawford, District Administrator