

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND THREE HUNDRED THIRTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for September 20, 2017

The one thousand three hundred thirty-ninth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in Village Hall, 7997 California Avenue, Fair Oaks, CA on Wednesday, September 20, 2017.

For the Record: Chair Simcoe called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni

Board Members Absent: Director Jacobs

Staff Present: District Administrator Mike Aho, Parks and Facilities Superintendent Dan Williams, Administrative Services Manager Jennifer Larkin, Park Supervisor Sean Ventura, Lead Parks Maintenance Worker Dave Knighton, Intern Austin Lee

Members of the Public: 1

PUBLIC COMMENT:

None.

DISCUSSION & ACTION #1: *Approval of Agenda:*

A motion to approve the agenda was made by Vice-Chair Carhart and seconded by Director Tamagni.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni

NOES: None

ABSTAIN: None

ABSENT: Director Jacobs

RECUSE: None

DISCUSSION & ACTION #2: *Approval of Consent Calendar:*

A motion to approve the Consent Calendar was made by *Approval of Agenda:*

A motion to approve the agenda was made by Vice-Chair Carhart and seconded by Director O'Farrell.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni

NOES: None

ABSTAIN: None

ABSENT: Director Jacobs

RECUSE: None

FAIR OAKS YOUTH ADVISORY BOARD (FOYAB) REPORT:

Helen Burch, FOYAB Chair, gave the September report.

DISCUSSION & ACTION #3: *Discussion and Possible Action on Adoption of a Resolution Amending Fiscal Year 2017-2018 Budget to Fund the Construction of a Bike Park at Phoenix Park.*

- *Resolution No. 092017-01: Amendment of the Fiscal Year 2017-2018 Budget of the General Fund (341A), Fund Center 9349341, to Increase the Fixed Asset Structures Account*

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(42420200) of the General Fund (341A) Fund Center 9349341 to Fund the Construction of a Bike Park at Phoenix Park.

A motion to approve Resolution No. 092017-01: Amendment of the Fiscal Year 2017-2018 Budget of the General Fund (341A), Fund Center 9349341, to Increase the Fixed Asset Structures Account (42420200) of the General Fund (341A) Fund Center 9349341 to Fund the Construction of a Bike Park at Phoenix Park was made by Director O'Farrell and seconded by Director Carhart.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: Director Jacobs
RECUSE: None

DISCUSSION & ACTION #4: *Discussion and Possible Action on Adoption of a Resolution Amending Fiscal Year 2017-2018 Budget to Fund the Purchase of Park District Vehicles.*

- *Resolution No. 092017-02: Amendment of the Fiscal Year 2017-2018 Final Budget of the General Fund (341A), Fund Center 9349341, to Reflect the Transfer of Funds from the Reserve Account (7100000) to the Equipment/Vehicles Account (43430300) to Fund Costs Related to the Purchase of Park District Vehicles.*

A motion to adopt Resolution No. 092017-02: Amendment of the Fiscal Year 2017-2018 Final Budget of the General Fund (341A), Fund Center 9349341, to Reflect the Transfer of Funds from the Reserve Account (7100000) to the Equipment/Vehicles Account (43430300) to Fund Costs Related to the Purchase of Park District Vehicles was made by Director O'Farrell and seconded by Vice-Chair Carhart.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: Director Jacobs
RECUSE: None

DISCUSSION & ACTION #5: *Discussion and Possible Action on Approval of Service Contract with Facilitator for Board Retreat and Adoption of a Resolution Amending Fiscal Year 2017-2018 Budget to Fund the Cost of the Facilitator for a Board Retreat.*

- *Resolution No. 092017-03: Amendment of the Fiscal Year 2017-2018 Final Budget of the General Fund (341A), Fund Center 9349341, to Reflect the Transfer of Funds from the Contingency Account (79790100) to the Education and Training Services Account (20203500) to Fund Costs Related to the Facilitation of a Board Retreat.*

A motion to approve staff's recommendation of contracting with Shellito Training and Consulting to facilitate a Board Workshop on effective governance, establishing Board policies and creating performance expectations for the Board, delegate execution of the agreement for services (Attachment A) to the District Administrator and to Adopt Resolution No. 092017-03: Amendment of the Fiscal Year 2017-2018 Final Budget of the General Fund (341A), Fund Center 9349341, to Reflect the Transfer of Funds from the Contingency Account (79790100) to the Education and Training

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Services Account (20203500) to Fund Costs Related to the Facilitation of a Board Retreat was made by Chair Simcoe and Seconded by Director O'Farrell.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: Director Jacobs
RECUSE: None

DISCUSSION & ACTION #6: *Discussion and Possible Action on Sewer Easement for Sacramento Area Sewer District as Part of the Gum Ranch Development Project.*

A motion to approve an easement for the Sacramento Area Sewer District for sewer purposes as part of the Gum Ranch development project and delegate signature authority to the District Administrator was made by Chair Simcoe and seconded by Director O'Farrell.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: Director Jacobs
RECUSE: None

DISCUSSION & ACTION #7: *Adjournment.*

A motion to adjourn to the Regular Meeting of October 18, 2017 at 6 PM was made by Vice-Chair Carhart and seconded by Chair Simcoe.

AYES: Chair Simcoe, Vice-Chair Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: Director Jacobs
RECUSE: None

Geoffrey A. Simcoe
Chair, Board of Directors

Michael J. Aho
District Administrator