

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED TWENTY-EIGHTH BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for March 14, 2017

The one thousand three hundred twenty-eighth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in Village Hall, 7997 California Avenue, Fair Oaks, CA on Tuesday, March 14, 2017.

For the Record: Vice Chair Carhart called the special meeting to order at 6:05 PM.

Board Members Present: Chair Simcoe (arrived at 6:40 PM), Vice-Chair Carhart, Director Jacobs, Director O'Farrell

Board Members Absent: None

Staff Present: District Administrator Maureen Zamarripa, Recreation Superintendent Katy Coss, Parks and Facilities Superintendent Dan Williams, Administrative Services Coordinator Jennifer Larkin, Parks Intern Mary Cattolica, Park Worker Sean Ventura, Park Worker Gene Kranig

Members of the Public: 3

#### **PRESENTATIONS:**

Staff introduced Mary Cattolica, currently a Recreation Leader III, as the new Parks Intern.

#### **PUBLIC COMMENTS:**

Samantha Tripp, Fair Oaks Youth Advisory Board (FOYAB) Chairperson, gave the FOYAB report.

Gene Kranig, Park Worker, spoke to the Board to let them know he was leaving the District to move out of state, and thanked them for giving him the opportunity to work with the District.

#### **DISCUSSION & ACTION #1:** *Approval of Agenda:*

A motion to approve the agenda was made by Director Jacobs and seconded by Director O'Farrell.

AYES: Vice-Chair Carhart, Director Jacobs, Director O'Farrell

NOES: None

ABSTAIN: None

ABSENT: Chair Simcoe

RECUSE: None

#### **DISCUSSION & ACTION #2:** *Approval of Consent Calendar:*

A motion to approve the Consent Calendar, with a correction to the February 22, 2017 minutes, was made by Director O'Farrell and seconded by Director Jacobs.

AYES: Vice-Chair Carhart, Director Jacobs, Director O'Farrell

NOES: None

ABSTAIN: None

ABSENT: Chair Simcoe

RECUSE: None

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**DISCUSSION & ACTION #3:** *Discussion and Possible Action regarding Adoption of Resolutions Directing Preparation of the Engineers Reports for the Fair Oaks Parks Maintenance and Recreation Improvement District, the Phoenix Field Landscape and Lighting Assessment District, and the Gum Ranch Landscape and Lighting Assessment District.*

- *Adopt Resolution No. 031417-01 directing SCI Consulting Group to prepare the annual Engineer's Report for FY 2017-18 for the Parks Maintenance and Recreation Improvement District.*
- *Adopt Resolution No. 031417-02 directing SCI Consulting Group to prepare the annual Engineer's Report for FY 2017-18 for the Phoenix Field Landscape and Lighting Assessment District.*
- *Adopt Resolution No. 031417-03 directing SCI Consulting Group to prepare the annual Engineer's Report for FY 2017-18 for the Gum Ranch Landscape and Lighting Assessment District.*

A motion to approve Resolution No. 031417-01, Resolution No. 031417-02 and Resolution No. 031417-03 was made by Director O'Farrell and seconded by Director Jacobs.

AYES: Vice-Chair Carhart, Director Jacobs, Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: Chair Simcoe  
RECUSE: None

**DISCUSSION & ACTION #4:** *Discussion and Possible Action on Selection of Interim District Administrator.*

No action was taken following the Board discussion.

**DISCUSSION & ACTION #5:** *Discussion and Possible Action on Selection of Executive Search Firm:*

A motion to approve the selection of CPS HR Consulting by the Management and Personnel Committee, was made by Vice-Chair Carhart and seconded by Director O'Farrell.

AYES: Vice-Chair Carhart, Director Jacobs, Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: Chair Simcoe  
RECUSE: None

**DISCUSSION & ACTION #6:** *Discussion and Possible Action on Proposed Don Ralls Scholarship Process Changes:*

A motion to approve the recommendation by the Community Resources Development Committee and staff to alter the criteria and funding limitations of the Don Ralls Scholarship Program, and to appropriate \$1,000 for the FY 17/18 Budget with follow up reporting for next year, and to review

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the amount appropriated for the scholarship on an annual basis, was made by Director O'Farrell and seconded by Chair Simcoe.

AYES: Chair Simcoe, Vice-Chair Carhart, Director Jacobs, Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #7:** *Discussion and Possible Action on Fair Oaks Village Property Business Improvement District Petition:*

A motion to approve the petition submitted for board consideration for assessment participation in the Fair Oaks Village Property Business Improvement District, was made by Director Jacobs and seconded by Director O'Farrell.

AYES: Chair Simcoe, Vice-Chair Carhart, Director Jacobs, Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #8:** *Adjournment:*

A motion to adjourn to the special meeting of March 28 at 5:00 PM, was made by Director Jacobs and seconded by Director O'Farrell.

AYES: Chair Simcoe, Vice-Chair Carhart, Director Jacobs, Director O'Farrell  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

For the record the meeting was adjourned at 7:19 PM

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Geoffrey A. Simcoe  
Chair, Board of Directors

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Maureen Zamarripa  
District Administrator